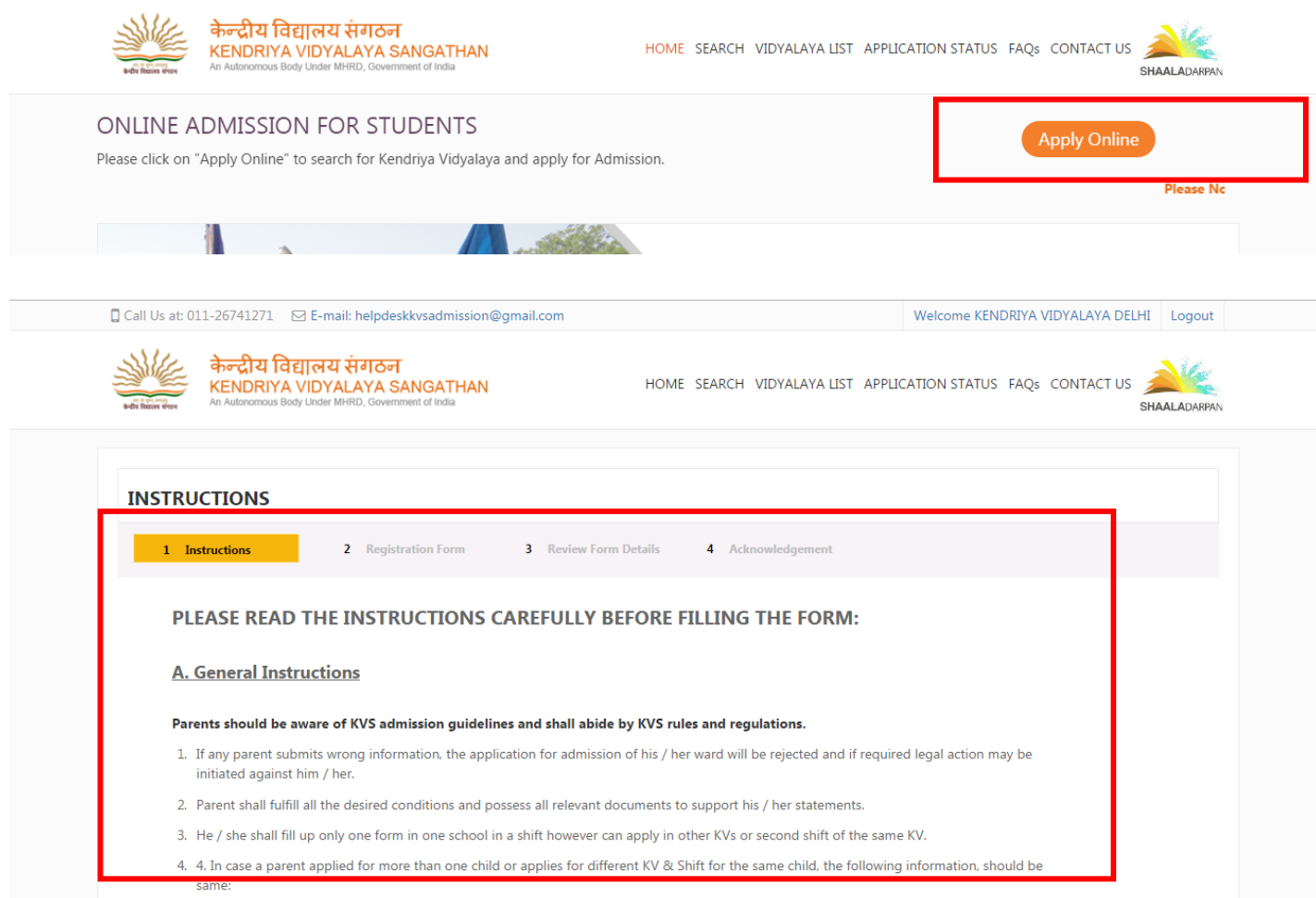


## I. KV Online Application Form – key Points

### Accessing the form:

1. When we click on Apply Online, we first need to read and agree to the Instructions

- Instructions are general instructions and specific to form instructions
- The parent has to click on the check box to agree to the instructions and then click on Proceed to fill the form



The screenshot displays the KVS Online Admission portal. At the top, the header includes the KVS logo, the text 'केन्द्रीय विद्यालय संगठन KENDRIYA VIDYALAYA SANGATHAN', and navigation links: HOME, SEARCH, VIDYALAYA LIST, APPLICATION STATUS, FAQs, CONTACT US, and SHAALADARPAN. Below the header, a banner for 'ONLINE ADMISSION FOR STUDENTS' features a red-bordered button labeled 'Apply Online'. A secondary banner below it contains the text 'Please click on "Apply Online" to search for Kendriya Vidyalaya and apply for Admission.' and a 'Please Proceed' button. The main content area shows a navigation bar with four steps: 1. Instructions (highlighted), 2. Registration Form, 3. Review Form Details, and 4. Acknowledgement. The 'INSTRUCTIONS' section is expanded, showing the heading 'PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE FORM:' followed by 'A. General Instructions'. The instructions state that parents should be aware of KVS admission guidelines and abide by KVS rules and regulations. A list of four points follows: 1. If any parent submits wrong information, the application for admission of his / her ward will be rejected and if required legal action may be initiated against him / her. 2. Parent shall fulfill all the desired conditions and possess all relevant documents to support his / her statements. 3. He / she shall fill up only one form in one school in a shift however can apply in other KVs or second shift of the same KV. 4. In case a parent applied for more than one child or applies for different KV & Shift for the same child, the following information, should be same:

नोट : (i) सभी विशेष व्यवस्था , के . वि. एस के प्रवेश निर्देशानुसार (विशेष व्यवस्था) आनलाइन आवेदन नहीं किया जा सकता(कृपया विद्यालय से सीधे संपर्क करें)

(ii) पूर्णतया अंग्रेजी में पंजीकरण प्रपत्र की हार्ड कॉपी (Printout) प्राप्त रसीद अपने पास रिकॉर्ड हेतु रखें। निर्धारित तिथि पर लॉटरी में सफल होने वाले प्रत्याशियों के अतिरिक्त पंजीकरण प्रपत्र की हार्ड कॉपी, प्राप्त रसीद एवं प्रमाणपत्रों की प्रतियों के साथ प्राचार्य के समक्ष उपस्थित हो।

(iii) किस भी दविधा की स्थिति में अंग्रेजी में दिया गए निर्देश को संदर्भ ले ।

☒ मैंने सभी दिशा निर्देशों को ध्यानपूर्वक पढ़ लिया है। मैं केन्द्रीय विद्यालय संगठन की प्रवेश मार्गदर्शिका में उल्लिखित नियमों एवं शर्तों का पालन करूंगा।  
I have carefully gone through the instructions given above and I shall abide by all terms and conditions as per KVS admission guidelines.

Proceed / आगे बढ़ो

2. After 'Proceed' button, the actual form opens where parent can search the school name either by entering the Vidyalaya name and then clicking on Search or selecting a state and then clicking on provided against it. The searched vidyalaya name gets displayed in field 'Searched Vidyalaya'



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SHAALADARPA

### पंजीकरण प्रपत्र/REGISTRATION FORM

1 Instructions
2 **Registration Form**
3 Review Form Details
4 Acknowledgement

**विद्यालय का चयन करें**  
SEARCH VIDYALAYA

विद्यालय का नाम :  Search

KENDRIYA VIDYALAYA AGCR COLONY के लिये 'AGCR' टाइप करें और 'Search' पर क्लिक करें

For 'KENDRIYA VIDYALAYA AGCR COLONY', type 'AGCR' and click on 'Search'

राज्य:  Search

--Select--

चयनित विद्यालय:

Searched Vidyalyaya

3. Now we can proceed to fill form details for the selected school

Some key aspects of the OLA form such as Service categories, Transfers, RTE are explained below:

1. The fields marked with asterisk (\*) are mandatory for saving the form
2. The parents fills candidates name and other basic details
3. If candidate is **Differently-abled** then it is selected as 'Yes / No' and further fields selection is to be done based on type of disability
  - a. If Yes is selected then disability category is selected based on which further disability type is selected

विकलांगता श्रेणी:  
Disability Category

विकलांगता के प्रकार:  
Type of Disability

प्रमाणपत्र संख्या :  
Certificate No.

--Select--

--Select--  
Cognitive Disability  
Physical Disability  
Sensory Disability

CERTIFICATE ISSUING AUTHORITY

Please Enter Certificate Authority Here

विकलांगता श्रेणी:  
Disability Category

विकलांगता के प्रकार:  
Type of Disability

प्रमाणपत्र संख्या :  
Certificate No.

प्रमाण पत्र निर्गमन प्राधिकारी:  
Certification Issuing Authority

Cognitive Disability

--Select--  
--Select--  
Autism  
Intellectual Disability  
Others  
Specific Learning Disability

विकलांगता का प्रतिशत:  
Percentage of Disability

प्रमाणपत्र जारी की तिथि:  
Date of Issuance

TYPE OF DISABILITY

Please Select Type of Disability Here

आवश्यक है / Certificate should be

5. जन्मतिथि: \*

4. There are five options in field **General/SC/ST/OBC**

**बच्चे की जानकारी**  
DETAILS OF CHILD

1. पहला नाम: * First Name	<input type="text" value="yahmi"/>	मिडिल नाम: Middle Name	
अंतिम नाम/उपनाम : Last Name/Surname	<input type="text"/>	2. लिंग: * Gender	
3. सामान्य/अ.जा /अ.जजा/अ.पि.व : * General/SC/ST/OBC	<div>--Select--</div> <div>--Select--</div> <div>General</div> <div>OBC (Creamy Layer)</div> <div>OBC (Non-Creamy Layer)</div> <div>SC</div> <div>ST</div>	4. दिव्यांग: * Differently Abled	
विकलांगता श्रेणी: Disability Category		विकलांगता का प्रतिशत: Percentage of Disability	
विकलांगता के प्रकार: Type of Disability		प्रमाणपत्र संख्या : Certificate No.	
		जारी करने की तारीख: Date of Issue	

5. In case OBC – Creamy layer is selected, then fields EWS and BPL and related fields for filling their details gets disabled and cannot be selected

6. ईडब्ल्यूएस: * EWS	<input type="text" value="No"/>	बीपीएल: * BPL	<input type="text" value="No"/>
प्रमाणपत्र संख्या : Certificate No.	<input type="text"/>	प्रमाणपत्र संख्या : Certificate No.	<input type="text"/>
जारी करने की तारीख: Date of Issue	<input type="text"/>	जारी करने की तारीख: Date of Issue	<input type="text"/>
प्रमाण पत्र निर्गमन प्राधिकारी: Certification Issuing Authority	<input type="text"/>	प्रमाण पत्र निर्गमन प्राधिकारी: Certification Issuing Authority	<input type="text"/>

प्रारंभ में प्रमाण पत्र माता-पिता अथवा बच्चे के नाम पर होना चाहिए।  
Certificate should be in the name of child or Parent initially

7. रक्त समूह:  
Blood Group

In case OBC – Creamy layer is not selected, then fields EWS and BPL remains open.

6. If any of EWS and BPL is selected as 'Yes' then the details of - Certificate No., Date of Issue, Certification Issuing Authority are mandatory to be filled

7. **Date of Birth** – The validation is embedded in the form where the age of the candidate who is not marked as Differently-abled (i.e. 'No'), should be between 5 years to 7 years as on 1<sup>st</sup> April of the admission year. In case of Differently-abled candidate – 2 years relaxation in overage is given i.e. 5 years to 9 years as on 1<sup>st</sup>

April. Any underage or over-age than above will not be allowed to proceed with entry in the form.

8. In parents details section, both mother and / or Father/guardian information to be filled.

- If the parent is single parent then single parent check-box is filled against a parent type which makes the other parent types fields disabled. E.g. If mother is a single parent, then the parent has to enable the check-box of single parent against 'Mother' and by doing this the father details / fields become disabled
- There is also a provision to copy address of one parent to another parent using the field '**Click,if same as Father's Residential Address**' or '**Click,if same as Mother's Residential Address**'. So the parent first fills details in one parent and in other parent's section he/she can check this box to copy the address details

माता का विवरण : Mother's Details	पिता /अभिभावक का विवरण : Father's Details
8. एकल अभिभावक तो क्लिक करें : Click,if single parent <input checked="" type="checkbox"/>	एकल अभिभावक तो क्लिक करें : Click,if single parent <input type="checkbox"/>
शीर्षक : * Title <input type="text" value="Ms."/>	शीर्षक : * Title <input type="text" value="Mr."/>
पहला नाम : First Name <input type="text"/>	पहला नाम : First Name <input type="text"/>
अंतिम नाम/उपनाम : Last Name/Surname <input type="text"/>	अंतिम नाम/उपनाम : Last Name/Surname <input type="text"/>
9. राष्ट्रियता : Nationality <input type="text" value="--Select--"/>	राष्ट्रियता : Nationality <input type="text" value="--Select--"/>
10. व्यवसाय : * Occupation <input type="text" value="--Select--"/>	व्यवसाय : * Occupation <input type="text" value="--Select--"/>
11. संस्था का नाम : Name of Organization <input type="text"/>	संस्था का नाम : Name of Organization <input type="text"/>
पद : Designation <input type="text"/>	पद : Designation <input type="text"/>
ग्रेड पे एवं वेतनमान : Pay Scale with Grade Pay <input type="text"/>	ग्रेड पे एवं वेतनमान : Pay Scale with Grade Pay <input type="text"/>
सकल वेतन (वार्षिक) : Gross Salary (annual) <input type="text"/>	सकल वेतन (वार्षिक) : Gross Salary (annual) <input type="text"/>
पदभार ग्रहण करने की तिथि: <input type="text"/>	पदभार ग्रहण करने की तिथि: <input type="text"/>

9. In the field **Occupation** parent selects the type of occupation out of options provided

- If parent is not working – then parent can select 'Not Working' in Occupation field. Else can select as applicable
- The Occupation selected by parent are linked directly with the '**Service category**' selection by the parent

10. व्यवसाय : *	--Select--	व्यवसाय : *	--Select--
Occupation		Occupation	
11. संस्था का नाम :		संस्था का नाम :	
Name of Organization		Name of Organization	
पद :		पद :	
Designation		Designation	
ग्रेड पे एवं वेतनमान :		ग्रेड पे एवं वेतनमान :	
Pay Scale with Grade Pay		Pay Scale with Grade Pay	
सकल वेतन (वार्षिक) :		सकल वेतन (वार्षिक) :	
Gross Salary (annual)		Gross Salary (annual)	

10.The field **Service Category** will show the Categories of KVs as per KV Admission guidelines.

12. सेवा श्रेणी : *	--Select--	सेवा श्रेणी : *	--Select--
Service Category		Service Category	
पिता के पते के समान :		पिता के पते के समान :	
Click,if same as Father's Residential Address		Click,if same as Father's Residential Address	
13. घर का पता : *		घर का पता : *	
Residential Address		Residential Address	
12. सेवा श्रेणी : *	--Select--	सेवा श्रेणी : *	--Select--
Service Category		Service Category	
पिता के पते के समान :		पिता के पते के समान :	
Click,if same as Father's Residential Address		Click,if same as Father's Residential Address	
13. घर का पता : *		घर का पता : *	
Residential Address		Residential Address	
पता (जारी..) :		पता (जारी..) :	
Address (contd.)		Address (contd.)	

11.The KV Admission categories have been made concise in terms of language to fit the form and their mapping with KV admission categories is as below:

Institute Type	KV Service Category	OLA form Service Category
<b>'Civil' or 'Defence'</b>	Category I: Children of transferable and non-transferable central government employees and children of ex- servicemen. This will also include children of foreign national officials, who come on deputation or transfer to India on invitation by Govt. of India.	Transferable/Non-transferable – Central Govt. Employees including ex-service men
	Category II: Children of transferable and non-transferable employees of Autonomous Bodies/Public Sector Undertaking/Institute of Higher Learning of the Government of India.	Transferable/Non-transferable employees of Central Autonomous Bodies
	Category III: Children of transferable and non-transferable State Government employees.	Transferable/Non-transferable – State Govt. Employees
	Category IV: Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments.	Transferable/Non-transferable Employees of State Autonomous Bodies
	Category V: Children from any other category including the children of foreign nationals who are located in India due to their work or for any personal reasons. The Children of Foreign Nationals would be considered only in case there are no Indian Nationals' waitlisted for admission.	Any Other Category

Institute Type	KV Service Category	OLA form Service Category
<b>Institute of Higher Learning' or 'Public Sector Undertaking</b>	<p>Category I: a) Children and grandchildren of employees of the Public Sector Undertakings/Institutes of Higher learning which are the sponsors of the Vidyalaya</p> <p>b) Children of project employees &amp; Post Graduate students who are working on long term research projects.</p> <p>c) Children of regular Council of Wardens (COW) employees.</p> <p>d) Children and Grand Children of retired employees to be included in category I for the purpose of admission.</p> <p>e) Children of employees of Institutes of Higher learning who had to discontinue school to accompany parents going out of station on sabbatical leave/long leave, over and above the class strength</p>	Transferable/Non-transferable employees of PSU/ IHL sponsoring the school
	<p>Category II: Children of transferable and non-transferable central government employees and children of ex- servicemen. This will also include children of foreign national officials, who come on deputation or transfer to India on invitation by Govt. of India.</p>	Transferable/Non-transferable – Central Govt. Employees including ex-service men
	<p>Category III: Children of transferable and non-transferable employees of Autonomous Bodies/Public Sector Undertaking/Institute of Higher</p>	Transferable/Non-transferable employees of Central Autonomous Bodies

Institute Type	KV Service Category	OLA form Service Category
	Learning of the Government of India.	
	Category IV: Children of transferable and non-transferable State Government employees.	Transferable/Non-transferable – State Govt. Employees
	Category V: Children of transferable and non-transferable employees of Autonomous Bodies/ Public Sector Undertakings/Institute of Higher Learning of the State Governments.	Transferable/Non-transferable Employees of State Autonomous Bodies
	Category VI: Children from any other category including the children of foreign nationals who are located in India due to their work or for any personal reasons. The Children of Foreign Nationals would be considered only in case there are no Indian Nationals' waitlisted for admission.	Any Other Category

12. So the field 'Service Category' shows the categories for selection by parent based on Vidyalaya category in which application is being posted and the Parent Occupation selected. Refer below mapping

**For Occupation 'Govt - Regular' and Vidyalaya category is 'Civil' or 'Defence'**

- Transferable/Non-transferable – Central Govt. Employees including ex-service men
- Transferable/Non-transferable employees of Central Autonomous Bodies
- Transferable/Non-transferable – State Govt. Employees
- Transferable/Non-transferable Employees of State Autonomous Bodies
- Any Other Category

**For Occupation Govt – Contractual Or Private Or Others Or Not Working and Vidyalaya category is ‘Civil’ or ‘Defence’**

- Any Other Category

**For Occupation ‘Govt - Regular’ and Vidyalaya category is ‘Institute of Higher Learning’ or ‘Public Sector Undertaking**

- Transferable/Non-transferable employees of PSU/ IHL sponsoring the school
- Transferable/Non-transferable – Central Govt. Employees including ex-service men
- Transferable/Non-transferable employees of Central Autonomous Bodies
- Transferable/Non-transferable – State Govt. Employees
- Transferable/Non-transferable Employees of State Autonomous Bodies
- Any Other Category

**For Occupation Govt – Contractual Or Private Or Others Or Not Working and Vidyalaya category is ‘Institute of Higher Learning’ or ‘Public Sector Undertaking**

- Any Other Category

13. The field ‘**Official Address**’ of the parent will be optional in case Occupation of the parent is selected as ‘Not Working’

14. Email – Parent has to enter Email id. This is important so that login details (Login name and password) is sent to Parent through email. Email of both the parents can be same. Also, by default, Father’s email id is considered for details. In case Mother is marked as single parent, then mother’s email id is used for emailing the login credentials

## RTE:

15.A candidate will be considered eligible for RTE only if in the field “Whether seeking admission under RTE” the parent has clicked and enabled the checkbox. If Check-box is not ticked, the candidate will not be considered for RTE in shortlisting

16.When a parent selects RTE check-box, it is mandatory to fill ‘Distance from school (in Kms)’. This field gets enabled only when RTE check-box is ticked.

17.Based on the distance entered by parent, it will decide whether the candidate will be eligible for RTE shortlisting aligned with the KV Admission guidelines :

**“As per RTE provisions, 10 seats out of 40 seats (25% of seats) will be filled by draw of lots from all applications of SC/ST/EWS/BPL/OBC-Non Creamy layer / Differently abled who are residents of neighborhood”**

So as per the school selected for posting application and this distance entered, it will be processed in the backend during shortlisting whether RTE validation of distance is met or not.

Where the location category of school will be picked up from the school location which the schools are defining in their screen ‘Vidyalaya Master’ and field ‘Address Category’ - Metro/Urban; Non-metro/ Rural

S.No.	Location category as per KV guidelines	Vidyalaya Master	Eligible distance
1.	Major Cities & Urban Areas (All district Hqrs. & Metros)	‘Metro/Urban’	5 Km
2.	Places other than included in above.	‘Non-metro/ Rural’	8 Km

## Parent Transfers

18. In the field **"Select Parent type whose service category and transfers are to be considered for Admission"**, the parent confirms which parent's service category and transfers details (Mother or father) are to be considered for candidates' shortlisting.

19. Further the parent also selects whether the parent has been transferred in last 7 years for which he/she has to select 'Yes / No' in the field **"Whether selected parent type has been transferred in Last 7 years w.e.f. 01.04.2010"**

If 'No' is selected then no further transfer details are required.

If 'Yes' is selected, the parent is given a pop up message as per Admission guidelines "If a transfer involves a distance of less than 20 kms and Duration of less than 6 months, it is not considered transfer as per KVS Admission guidelines"

And it enables the table below the field for the parent to enter transfer details

Sl No	Place		Duration		Distance (Km)	Transfer Order No. & Date	Delete
	From	To	From	To			
1.	Enterable	Enterable	Calendar based date	Calendar based date	Enterable	Enterable	<input type="checkbox"/>

20. A check has been added in the table where if duration entered is less than 6 months based on 'Date from' and 'Date To', and if distance entered is less than 20, when 'Add' button is clicked to add a new row a pop up message shows informing the parent that these have to be minimum values as per guidelines:

For Duration: "Stay period is less than 6 months"

For Distance: "Distance is less than 20 kms."

21. The validation in last row of the table gets enabled upon form submission (as 'Add' button is not clicked further)

22. In case any row is to be deleted from the table, then parent needs to click on 'Square' check-box in column 'Delete' so that a small tick appears and then click on 'Delete'; button provided above the table. The row gets deleted

विवरण सारिणी मे भरें:  
Please fill the following table

संख्या नंबर S.No.	स्थान से Place From*	स्थान तक Place To*	अवधि दिनांक से Duration From*	अवधि दिनांक तक Duration To	दूरी (किमी) Distance (km) *	स्थानांतरण आदेश संख्या एवं तारीख Transfer Order No *	मिटाना Delete
1	delhi	kv 2 delhi	13/01/2005	18/01/2006	55	TF4545	<input type="checkbox"/>
2	kv 2 del	kbv 1 del	21/01/2010	28/01/2012	20	TF 0988-76	<input checked="" type="checkbox"/>

Note: In case only one row is added and that needs to be deleted, then manually details are required to be removed from the row.

23. The Transfer table remains disabled if the service category of the parent who is selected for considering admission, is selected as 'Any Other category' (Category V (Civil/Defence) or Category VI (IHL/Project)). So only in case of service category of transferable jobs will the transfer table get active for entry


## Form Saving

24. Once all required fields are entered, parent has to read undertaking and click on check-box indicating that he/she agrees to the terms and Conditions.


25. Upon entry of captcha and click of Submit button the form validates whether all mandatory fields have been entered. If not entered then it outlines the missed fields in red shade

26. Once the form is submitted, it also needs to be reviewed and confirmed. Before confirming the parent can edit the form as well by clicking on button 'Back to Edit Form' and can save and confirm again.

*(Though editing feature also available to parent after form confirmation through parent's login till last day of registration)*



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### अन्य जानकारी

#### OTHER DETAILS

यदि प्रवेश आर्टीई के अंतर्गत चाहते हैं

Whether seeking admission under RTE?

स्कूल से दूरी

Distance from School:

शिक्षा का अधिकार अधिनियम के प्रावधान के तहत कक्षा एक के प्रत्येक संकेशन की 40 सीटों में से 10 सीटों (25%), विद्यालय के नजदीक में रहने वाले एससी/एसटी/ईडब्ल्यूएस/बीपीएस/ओबीसी(नॉन क्रामीलायर) विकलांग के सभी आवेदनों को एक साथ इकट्ठा करके लॉटरी के माध्यम से भरी जाएगी।

As per RTE provisions, 10 seats out of 40 seats (25% of seats) will be filled by draw of lots from all applications of SC/ST/EWS/BPL/OBC-Non Creamy layer / Differently abled who are residents of neighborhood

बच्चे का आधार संख्या यदि उपलब्ध है


Aadhar No of Child (if available):

### स्थानांतरण विवरण


#### TRANSFER DETAILS

[Back to Edit Form](#)
[Confirm](#)

27.To complete registration. Parent has to click on 'Confirm' button and acknowledgement screen displays



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### अभिस्वीकृति/ACKNOWLEDGEMENT

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[2 Registration Form](#)
[3 Review Form Details](#)
[4 Acknowledgement](#)

आपका पंजीकरण पूरा हुआ

You have registered successfully!!

विद्यालय का नाम :	KENDRIYA VIDYALAYA TUGHLAKABAD	पाली :	Shift 1 (Morning)
Vidyalaya Name		Shift	
शैक्षणिक वर्ष :	2017-2018	विद्यार्थी का नाम :	ruchika
Academic Year		Student's Name	
कक्षा:	I	जन्मतिथि :	11/01/2011
Class Applied		Date of Birth	
पंजीकरण संख्या :	P-65819-1173260617	बीपीएस :	No
Registration No		BPL	
पिता/माता का नाम :	madhu		
Father's/Mother's Name			
ईडब्ल्यूएस :	No		
EWS			
लॉगिन नाम :	ruchika2089		
Login Name			

कृपया भविष्य के संदर्भ के लिए अपनी पंजीकरण संख्या लिख ले  
Please Note your Registration Number for future reference.

विद्यालय का पता:  
Vidyalaya Address

KENDRIYA VIDYALAYA TUGHLAKABAD,  
KV AFS TUGHLAKABAD ,OPP. HAMDARD UNI, MB  
ROAD ,  
1126042046, 1126045386,  
110080,  
principalkvtd@yahoo.com,  
DELHI, New Delhi, Delhi, India,  
[www.kvtughlakabad.com](http://www.kvtughlakabad.com)

Date & Time of Lottery for  
RTE :

18/03/2017 at 11.00 am

**त्याग  
DISCLAIMER**

- पंजीकरण मात्र से केंद्रीय विद्यालय में प्रवेश की गारंटी नहीं है।  
Mere Registration does not guarantee admission in the Kendriya Vidyalaya.
- एक ही विद्यार्थी के एक ही विद्यालय में एकाधिक पंजीयन से वह विद्यार्थी प्रवेश हेतु अयोग्य होगा।  
Multiple Registration for the same student in same school will disqualify candidature.

[Print Receipt](#)
[Back to Home](#)
[View Form](#)

28. Only after confirming the form, the registration number gets generated and login credentials are generated and emailed to the parent's email address. Till form is confirmed, the status of the application remains as 'Applied' and not 'Registered'. It will not be counted as registered candidate and will not appear for shortlisting also. This status will be available for the school in report 'Applicant Analysis'.

29. The parent can print receipt or View the form from this screen

## Duplicate Forms:

30. Feature to dis-allow duplicate / multiple forms being filled by parents is available

31. The multiplicity is checked when same application for same KV and shift is filled and following fields (all fields) information is found to be repeated

- Candidate First name
- Candidate Middle name
- Candidate Last name
- Candidate Date of birth
- Candidate Gender

- f. Candidate Social Class Mother's name First Name
- g. Mother's name Last/Surname
- h. Father First name
- i. Father Last/Surname

32.If all the above fields are same then form will be rejected and application will not get saved. The parent will receive a pop up message for the same

33.Only if the form is cancelled, it can be filled again with same above details

### **Form Cancellation:**

34.The parent can also cancel his/her registration before registration closes.

35.Once the registration is cancelled, the status of the application changes to 'cancelled' and it is no longer considered for shortlisting

36.Once cancelled, the same registration cannot be activated

37.Steps to cancel an application are given in section 'Parent's Login' of this document